

# APPLICATION FOR EMPLOYMENT

Post Applied For \_\_\_\_\_

Return to: Harvey McLean Limited  
5 Old Bridge Road  
Ayr  
KA8 9SX

Personal Details:

1. Title Mr  Mrs  Miss

7. Evening Tel No (include STD Code)

2. First Names

8. Date of Birth

3. Surname

9. Do you consider yourself disabled under the Disability Discrimination act (DDA)

Yes  No

If Yes please give details.

4. Address

Postcode:

5. National Insurance Number

10. Do you have a driving licence.

Yes  No

6. Daytime Tel No (include STD Code)

11. Do you have any driving Endorsements?

Yes  No

If Yes please give details

12.

a) Educational Qualifications you have received.

b) Apprenticeships or training you have completed.

c) Courses you have attended.

d) Any other relevant skills.

13. Please give details of your work history over the last five years:-

Name of Employer	Date From/To	Brief Detail of Duties	Reason For Leaving

14. What are your hobbies/interests?

15. If there are any other facts you think will be useful when we consider your application, please list them.

16. Please list at least 2 referees and any current employees of Harvey McLean Ltd that you personally know.

16. How soon can you start work? \_\_\_\_\_

DECLARATION: To the best of my knowledge the information given on this form is correct

Signed \_\_\_\_\_ Date / /

Please use separate sheet if necessary.